Manulife Financial

Interfund transfer for existing assets

This transaction can be processed free of charge on the Internet and Telephone.

Forward to: Manulife Financial
Attn: GSRS Client Services, KC-6
PO BOX 396 STN WATERLOO
WATERLOO ON N2J 4A9

This form is also available on the Manulife Web site at www.manulife.ca/GRO

Plan information

Refer to your Group Investment Report for investment codes.

Group policy number	Plan Sponsor/Employer	
Member number	Customer number	Reference number Manulife Financial use only
Last name of member	First name	Middle initial
Mailing address (number, street and apt. number)		
City / Province	Postal code	Telephone number / Ext
Email address (if applicable)		

Transfer between investments

Interfund transfers will be processed using the next available unit value*. Unit values are declared after the market close each business day. Interfund transfers received after 4:00 pm EST will be processed using the unit values declared at the end of the next business day.

* All transactions involving funds that invest primarily outside of North America will be processed on the second business day. This allows for time zone differences and ensures that unit values reflect the most current market activity.

Transfer minimum of 3% per fund, whole numbers only. Total of all funds being transferred must equal 100%.

Please enter the investment code numbers for all investments. (Investment codes are available from your Plan Administrator or the Internet). Investments transferred from the Guaranteed Interest Accounts (GIA's) before maturity may be subject to a market value adjustment.

Contribution source:

☐ All ☐ Plan Sponsor required ☐ Member required ☐ Plan Sponsor Voluntary ☐ Member Voluntary

From: Investment code			To: Investment code	
	%	or $		%
	%	or $		%
	%	or $		%
	%	or $		%
	%	or $		%
	%	or $		%
	%	or $		%
	%	or $		%
	%	or $		%
	%	or $		%
				Must equal 100%

Transfer a specific GIA

Investments transferred from the Guaranteed Interest Accounts (GIA's) before maturity may be subject to a market value adjustment.

You must transfer 100% of any specific GIA.

When do you want to transfer? ☐ Immediately ☐ At maturity

Which investment do you want to transfer from?

Investment code

Which investment do you want to transfer to?

	%
	%
	Must equal 100%

Do you want these instructions to apply to all GIAs matching this investment code?

☐ Yes ☐ No

If No, please specify which GIA you would like your instructions applied to by completing to the right:

Maturity amount	Maturity date (dd/mmm/yyyy)

Signature(s)

Manulife Financial reserves the right to return incomplete forms, or forms that have been filled out incorrectly. You will receive written confirmation once your transaction(s) have been processed. In the event that there was an error made processing your transaction, you have thirty days to notify Manulife Financial upon receipt of confirmation.

Member's signature	Date signed (dd/mmm/yyyy)
Plan Administrator's signature (if required)	Date signed (dd/mmm/yyyy)